



FLIGHT DECK/SUPERNUMERARY SEAT FORM

REQUEST TO OCCUPY A FLIGHT DECK/SUPERNUMERARY SEAT ON 21 AIR AND PROOF OF SECURITY COMPLIANCE			
Company/FAA/Government Entity requesting authorization:			
Company FAA certificate # (if applicable):			
CASS Approved: <input type="checkbox"/> YES <input type="checkbox"/> NO			
Flight Deck/Supernumerary Authorization is hereby requested for:			
Last Name:			
First Name:			
Middle Name:			
Date of Birth:			
Employed as a:		Employee #:	
Passport #:		Country of Issue:	
Date of flight:		Flt #'s:	
Departure Station:		Destination:	
Purpose of Request:		<input type="checkbox"/> PERSONAL <input type="checkbox"/> BUSINESS <input type="checkbox"/> COURIER	
<i>I certify that the above-named individual successfully completed a required company background check.</i>			
Print Name:		Employee #:	
Signed:			
Position:		Date:	
<i>I certify that the above individual was security searched, their bags were scanned or searched for size and amount and safely escorted to the aircraft</i>			
Print Name:		Badge #:	
Signed:		Date:	
This form should be disseminated to SOC by one of the following methods:			
email: soc@21air.us	FAX: 336-265-2838	Mail to: System Operations Control 101 Centreport Drive Suite 315 Greensboro, NC 27409	
PIC Signature:			
<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved		Date:	



FLIGHT DECK/SUPERNUMERARY SEAT FORM

FLIGHT DECK/SUPERNUMERARY REQUEST AND COMPLIANCE (FORM 21A-OF-035) INSTRUCTIONS

Request to Occupy a Flight Deck/Supernumerary on 21 Air and Proof of Security Compliance

1. Enter company requesting information.
2. Enter company FAA certificate # (if applicable).
3. Enter all information for person requesting Flight Deck/Supernumerary authorization in the following order:

"Last Name, First Name, Middle Name, Date of Birth, Employed as a, Employee #, Passport # (if international flight) and Country of Issue, Date(s) of Flight(s) and Flight #(s) if known, Departing from and Destination.

4. Check Mark appropriate box.
5. The person certifying that the above information is correct will print name and provide employee # and sign. This person will also provide his position and the date.
6. Person escorting supernumerary to the aircraft signs here and date.
7. Email, FAX or mail form as stated on form.
8. PIC will sign and date, checking approval or disapproval.

NOTE: The Pilot in Command must authorize the Flight Deck/Supernumerary requestor admission to the flight deck. Completion of this form does not guarantee authorization to occupy the flight deck Flight Deck/Supernumerary.